



# CITY OF HOUSTON

## Job Posting

1	<b>Applications accepted from:</b>	ALL PERSONS INTERESTED
2	<b>Job Classification</b>	MAINTENANCE MECHANIC I
3	<b>Posting Number</b>	PN# 111849
4	<b>Department</b>	Building Services Department
5	<b>Division</b>	Property Management
6	<b>Section</b>	N/A
7	<b>Reporting Location</b>	718 E. Burress*
8	<b>Workdays &amp; Hours</b>	M – F, 7 – 4 *
*Subject to change		
9	<b><u>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</u></b> Performs varied semi-skilled mechanical work in the repair and maintenance of buildings and physical plants. Performs inspections, preventive maintenance, lubrication and repairs on machinery such as pumps, boilers, air conditioning units, meters, air compressors. Uses hand tools, power tools and special equipment such as welding torches to test, repair, and maintain buildings' physical plants and equipment. May drive to and from work sites. Reports unsafe conditions and unsafe equipment. Keeps records of maintenance and repair work performed. Welds joints and pipes.	
10	<b><u>WORKING CONDITIONS</u></b> The position involves considerable physical exertion, such as regular climbing of ladders, lifting of heavy objects (up to 80 pounds) on a highly frequent basis and/or assuming awkward positions for long periods of time.	
11	<b><u>MINIMUM EDUCATIONAL REQUIREMENTS</u></b> Specialized training in principles, procedures, practices, routines or techniques in a specific area or trade which might normally be acquired through up to 18 months of education or training beyond the high school level. Vocational competence in the operation of mechanical or electronic equipment may be required	
12	<b><u>MINIMUM EXPERIENCE REQUIREMENTS</u></b> General knowledge of plumbing, carpentry and painting. experience is preferred.	
13	<b><u>MINIMUM LICENSE REQUIREMENTS</u></b> May require a valid Commercial Driver's License (CDL). Valid Texas driver's license and compliance with the City of Houston's policy on driving (AP 2-2).	
14	<b><u>PREFERENCES</u></b> None	
15	<b><u>SELECTION/SKILLS TESTS REQUIRED</u></b> None	
16	<b><u>SAFETY IMPACT POSITION</u></b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
17	<b><u>SALARY INFORMATION</u></b> Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is:  <div>Salary Range – Pay Grade 8</div> <div>\$667 – \$1,098 Biweekly      \$17,342 - \$28,548 Annually</div>	
18	<b><u>OPENING DATE</u></b>	July 5, 2006
19	<b><u>CLOSING DATE</u></b>	Open Until Filled
20	<b><u>APPLICATION PROCEDURES</u></b> Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1 <sup>st</sup> floor. <b>Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 247-1957. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.</b>	
An equal opportunity employer		